



ORDERS FROM U.K. CUSTOMERS MAY BE SENT TO OUR FREEPOST ADDRESS:-

FREEPOST (BS4634) • BRISTOL • BS37 5ZZ

ORDER FORM

It will be helpful if you would kindly complete all details in BLOCK CAPITALS to assist order accuracy

ORDER FROM:-

Name	Mr/Mrs/Ms/Dr		Position		
Department			Order No.		
Authority Name					
Establishment Name					
Address					
Town/City		County/State			
Post/Zip Code		Country			
Telephone		Fax			
Email					
May we send you further information by email to this address? – please tick				Yes <input type="checkbox"/>	No <input type="checkbox"/>

ESTABLISHMENT/SECTOR TYPE (PLEASE INDICATE AS APPLICABLE)

School		College		University	Agency (servicing Education sector)		Other qualifying Establishment Type/Use - please state details and usage -
Primary	Secondary	FE	HE		H.P. Unit	Other	

PLEASE SEND THE FOLLOWING PRODUCT(S) ON 10 DAY APPROVAL:-

Order Code	Format	Title	Unit Price £	Qty	Line Price £
345 - 12345D	DVD	EXAMPLE ORDER LINE	69.95	2	139.90
-					
-					
-					
-					
-					
-					
-					
-					
-					
-					
-					
-					
-					
-					

	A	Total Goods Value £	
	B	+ Shipping Charge (see costs table in catalogue or call) £	
	C	= Total Net Order Value (Total Goods Value - Box A + Shipping - Box B) £	
	D	+ VAT @ 20% of Total Net Order Value (Box C) £	
	E	= Total Order Value (Total Net Order Value - Box C + VAT - Box D) £	

Signature		Date	
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Please note that all prices are subject to change without prior note. Licence types/fees are dependent upon usage. E.&O.E.